



Windsor Park CE Middle School

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Dear Parents/Carers,

YEAR 6 PARENTS' EVENING

Our Year 6 Parents' Evening will take place this year on Wednesday, 31st January from 4.00 pm to 6.30 pm.

Our intention is that you will be able to make timed 5 minute appointments with individual members of staff. This is in response to various parental requests and is intended to avoid excessive queuing in the school hall.

If you have an issue that will require more than 5 minutes to deal with, please contact individual members of staff to arrange a separate appointment. Staff may also suggest that some conversations may require a further appointment.

As you know, we are focusing on Maths and English in Year 6 for a short period of time but **all** staff will still be available to discuss your child's progress in specific curriculum areas.

Please identify which members of staff you would like to meet with on the attached form and indicate whether you would like to attend towards the beginning, middle or end of the consultation time (appointments will be first come first served and we may not be able to accommodate all requests). The SATs information sessions will also be running on this evening please indicate on the appointment form which session you would like to attend.

There will be an opportunity to review all of your child's books, these will be available with feedback forms in rooms 16 and 17.

We will also be selling raffle tickets during the evening in order to raise funds for the Maths and English departments.

Yours sincerely

Mrs L Wilbraham -Jones
Headteacher

