



# Windsor Park CE Middle School

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8 June 2018

Dear Parent/Carer

I am excited to inform you that we have been able to secure tickets to take all year 6 students to the End of Year Proms at Victoria Hall, Hanley on Tuesday, 17<sup>th</sup> July. This event is hosted by the Staffordshire Music Hub and tickets are completely free of charge for students. The only cost required for your child to attend is the coach hire, at a cost of £6.00 per student, which will be payable via ParentPay.

The concert starts at 2.30 pm and finishes at approximately 3.30 pm. Those students attending will have an early lunch as we will need to leave school at 1.00 pm and will be returning at approximately 4.45 pm. Please make arrangements for your child to be collected from school or advise the school office that they have permission to walk home.

In order to make travel arrangements and facilitate the trip, could you please complete the reply slip below and return to the school office no later than Friday, 29<sup>th</sup> June.

This is an exciting opportunity for all pupils in year 6 and I hope that as many students as possible are able to attend.

Yours sincerely

Mrs Sharples  
Senior Strategic Lead for the Creative Faculty

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## WINDSOR PARK MIDDLE SCHOOL

(Please return to School Office NO LATER THAN JUNE 29th)

I do/do not (please delete as necessary) give permission for my child (print name)  
\_\_\_\_\_ to attend the End of Year Proms at Victoria Hall,  
Hanley on Tuesday, 17<sup>th</sup> July and commit to paying £6.00 for the coach fare via ParentPay.

Signed \_\_\_\_\_ (parent/carers with parental responsibility)

PRINT NAME \_\_\_\_\_

DATE: \_\_\_\_\_

