

Windsor Park Middle School

Provider Access Policy

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 8-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- To understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact Kjersti Bould, Strategic Lead for Personal Development, Behaviour and Welfare.

Telephone: 01889563365

Email: kbould@windsorpark.staffs.sch.uk

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

	Autumn term	Spring term	Summer Term
Year 7	Careers Assembly PHSEE Lessons	Careers Assembly PHSEE Lessons	Careers Assembly PHSEE Lessons Parent's Evening.
Year 8	Careers Assembly PHSEE Lessons	Careers Assembly PHSEE Lessons Parent's Evening.	Careers Assembly PHSEE Lessons

Please speak to Kjersti Bould to identify the most suitable opportunity for you. There may also be the opportunity of a more bespoke response to your request i.e. a special event to accommodate your needs. Again, please speak to Kjersti Bould to investigate this option.

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is situated in the school library. The Resource Centre is available to all students at lunch times.

Approval and review

Approved [date] by Governors at Curriculum and Standards Committee

Next review: [date]

Signed: Ian Johnstone, Chair of Governors

Lisa Wilbraham-Jones, Head teacher