

Attend EDC's top tips to support your child to achieve excellent attendance.

First day contact

If your child is going to be absent, make daily contact with school by 9AM informing them of the reason for absence.

Medical Appointments

Where possible make medical appointments outside of school hours. If this is not possible please provide letter/appointment card.

Holidays

Pupils have 13 weeks holiday each academic year. Family holidays should be avoided during term time.

Punctuality

Be at school on time for registration 8:55 Pupils arriving after the register is closed at 9:15 will be marked as unauthorised.

Changes in personal details

Please inform the school of any changes in personal details including changes of address/contact numbers.

Keep in touch

If your child is having any problems in school support your child into school to discuss with a member of staff.

School Attendance Target

At Windsor Park our attendance target is 96%
95% attendance – 9 days absence.
90% attendance – 19 days absence

Authorised Absence

am/pm away from school for a good reason - illness/medical apps/other unavoidable cause.

Unauthorised Absence

Unexplained absence, truancy, lateness, refusal, holidays.

Absences affect Attainment

New Year
New Start
EVERY DAY COUNTS.

Further information can be found on the school website in the Attendance Policy.